

Billings JSEC
Meeting Minutes
November 21, 2008
7:30 am

Prepared by: Paul Ayers, Billing Job Service, JSEC Coordinator

In attendance:

Karen Sinclair-Alternatives	Lisa Wallace-MSU Billings
Vonda Sorenson-NAPA	Patty Nordlund-Big Sky EDA
Lynn Dee Schmidt – Yellowstone County	Kathy Jo Opperud – Hoiness LaBar
Shelly Popp – Futuresync International	Lisa Reynolds – Sage Corporation
Heather Pederson - St. Vincent Healthcare	Ryan Brosseau- The Billings Gazette
Frank Fleming, Judy Towlerton and Paul Ayers – Billings Job Service	

Previous minutes: No changes.

Managers Minute: Frank reported that there are a few more retirements planned here at Job Service and is able to hire up to a possible 5 new Workforce Consultants. Positions are announced and the application deadline is 01 December, 2008. The Billings Job Service staff has sponsored 2 informational sessions for laid off affected workers for the Stillwater Mine with 1 more informational session planned. The door count here at Job Service is up 38% compared to last year, while the Job Orders received by employers is down 25%.

Treasurers Report: Ending balance is: \$4,288.53. No deposits or withdraws since last meeting.

Old Business:

Scholarship criteria:

All attending members voted and agreed not to change any criteria for the upcoming year. The following was agreed by all attending:

Application deadline: 23 January, 2009, *Review completed by:* February 6, 2009, *Interviews held by:* March 1, 2009. *The Scholarship Committee will be:* Vonda, Heather, Lisa and Shelly. There will be 2 scholarships of \$1000.00 each.

Jobs Jamboree planning:

Dates & Prices: All attending agreed on March 24th, 2009 at the Metra Pavilion – same place, same time as last year with the following additions/changes: *Registration Costs:* \$100.00 for basic registration, \$275.00 for sponsorship and \$750.00 for Showcase for the Early Bird discount for businesses registered by March 2, 2009. For businesses signing up after March 2nd the costs will be: \$125.00 for basic registration and \$300.00 for Sponsorship. ALL Registrations are due no later than March 16, 2009.

Food/Meals: Paul will check with Metra Park and Kathy Jo will check with 2 other vendors on the availability and price of bringing either box lunches or something similar for those employers who choose to pre-order a dinner meal at time of registration. Cost for food should be kept at \$10.00 or less per person. It was also discussed that for the agencies that are not required to pay a registration fee that they will be charged for any food they order.

2010 Conference:

All attending members agreed that the week of May 17th-20th, 2010 would be the best week to hold the Regional 2010 JSEC conference. Chris Wilhelm in Helena needs to lock down the facility and date(s) as soon as possible. Patty and Heather will check availability of conference facilities available and report back soon to Paul so he can provide info to Chris. The following personnel volunteered to be on the 2010 Conference Committee: Vonda, Kathy Jo, Patty, Heather, Lynn Dee and Frank.

Billings JSEC By-Laws discussion- Tabled for future meeting.

New Business:

Should we change date of our JSEC meeting next month? A: No - meeting will be held as planned.

NEXT Meeting: 7:30 am, Friday, December 19th, 2008 at Billings Job Service